**Minutes of the Winterslow Parish Council April monthly meeting held at Winterslow Village Hall on Monday 7th April 2025 at 7.30 hrs.**

**Present: Cllr Taylor, Cllr Moody, Cllr Port, Cllr Elder, Cllr Murton, Cllr Harding, Cllr Haynes, Cllr Richardson, Cllr Sheppard.**

**In attendance: Jane Tier, Parish Council Clerk**

**Unitary Councillor, Richard Rogers**

**Members of the Public in attendance, seven.**

*A resident requested the Parish Council to consider a request to close the car park at the Recreation ground at night, due to several incidents of driving in the car park in the early hours of the morning and playing loud music. The resident also requested the Council to consider a request to remove the large metal poles that are situated in the car park. The Council advised both items are on the agenda and would be discussed in the meeting.*

*A resident requested the Council to consider a planning application at Lopcombe Corner regarding concerns on overdevelopment, highways issues onto main road, sustainability and concerns on supply of utilities. The Council advised that the application is on the agenda for discussion.*

*A member of the public spoke on behalf of the Village Hall Committee, to thank the Parish Council for their continued support. They also highlighted the continuing working relationship between the two groups and financial support.*

*Cllr Rogers reported:*

*A thank you to Cllrs Moody and Haynes for attending the Strategic planning meeting in Trowbridge.*

*Cllr Rogers attended the Southern Area planning committee meeting which discussed Thrush Green. The application was deferred due to proposed height issues on the plans and the plans should now be altered to reflect a lower height, and also an improved position of the dwelling.*

*Cllr Rogers will call in two planning applications for Lopcombe Corner due to overdevelopment and highway issues.*

*Further to recent discussions regarding the local Doctors surgery, Cllr Rogers has written to the surgery and is awaiting a response.*

**035.25 To receive apologies.** *No Apologies.*

**036.25 Declarations of Interest:**

(a) To receive **Declarations of Interest** in respect of matters contained in this agenda

*Cllr Moody declared an interest on agenda item 040.25, planning application references*

*PL2025/01657, PL2024/09635*

(b).To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered. *None*

**037.25 Minutes**

*Resolved: The Council resolved to approve the 3rd March 2025 Monthly Parish Council meeting, with one amendment.*

**038.25** To consider any **urgent business** raised by the public in public discussion, and any other urgent matters or items of information from councillors, or for referral to the appropriate working party. *Cllr Richardson advised that he will be resigning from the Parish Council due to work commitments. The Council thanked him for his time on the Council.*

**039.25 Election 2025**

*The Clerk reported there will not be a requirement for a Parish Councillor Election in Winterslow as eleven seats were available with eight Parish Councillor nominations received.*

**040.25 Planning applications.**

***PL2025/01657***

*Erection of Barn for Agricultural use*

***Land at Owls Castle Farmhouse, Eastern Common Hill, Winterslow, Salisbury, SP5 1QD***

***Resolved: No objections. Cllr Moody abstained.***

***PL2025/02047***

***Demolition of the existing conservatory and store, erection of a single storey side extension*** *Moorhaven, Livery Road, Winterslow, Salisbury, SP5 1RF*

*Resolved: No objections.*

***PL2025/02053***

*Removal / variation of conditions*

***West Winterslow Workshops, Back Drove, West Winterslow, Salisbury, SP5 1RY***

***Resolved:*** *Winterslow Parish Council object to the application. Winterslow Parish Council cannot comment on the application until the applicant provides plans that clearly demonstrate that the 5metre width of the Drove is being maintained, and the surface structurally supported where necessary.*

***PL2025/02173***

***Construct front extension and covered porch. Raise the roof to add two bedrooms and bathroom, install front pitched dormer, install flat roofed side dormer and velux. Replace the rear extension flat roof with a pitched tiled roof.***

***Hibernus, Middleton Road, Winterslow, Salisbury, SP5 1QL***

***Resolved: No objections.***

***PL2024/09635***

*Removal of condition 4 (occupation of residential element linked to a person solely or mainly employed by W A Annetts and Sons, performing duties related to the running of the business) of S/1988/0560 and removal of Condition 2 of S/1994/1583/TP.*

*Hideaways, Tytherley Road, Winterslow, Salisbury, SP5 1PZ*

*Resolved: No objections. Cllr Moody abstained.*

***PL2024/09359***

*Demolition of existing dwelling and the erection of a 2no detached dwellings including access, parking, hard and soft landscaping, the installation of a package treatment work and other associated works.*

*Glendale, Lopcombe, Salisbury, SP5 1BX*

*Resolved: No objections.*

***PL2023/08252 Additional plans and amended information***

*Erection of two dwellings with parking and amenity areas*

*Land Adjacent Windwhistle, Lopcombe, Salisbury, SP5 1BX*

*Resolved: No objections*

**041.25 Planning application update**

*Application Ref: PL/2025/00384 - Works to a Protected Tree Address: YEW TREE COTTAGE, LIVERY ROAD, WINTERSLOW, SALISBURY, SP5 1RH Proposal: T1 Yew tree - overall crown reduction removing up to 1.5m from extremities - remove broken hanging limb - raise crown up to 3m from ground level. To reduce risk of further limb failure and to give clearance over drive and highway. Applicant Name: Beth Brennan Case Officer: Shane Verrion Decision Date: 04 March 2025 Decision: Approve with Conditions Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000Bz7cX*](https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000Bz7cX)

*Application Ref: PL/2024/10903 - Regulation 77 Application Address: Former Piggery Buildings At Cotswold Farm, West Dean Road, West Tytherley, SP5 1QA Proposal: Application for a revised regulation 77 application to allow for an alternative package treatment plant to that approved under PL/2023/05198. Applicant Name: Mr R Simmonds Case Officer: Becky Jones Decision Date: Decision: 13 March 2025 Approve with Conditions Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planning application/a0iQ300000B3E1*](https://development.wiltshire.gov.uk/pr/s/planning%20application/a0iQ300000B3E1)*h*

*Application Ref: PL/2025/00812 - Full Planning Permission Address: COTSWOLD FARM, WEST DEAN ROAD, WEST TYTHERLEY, SALISBURY, SP5 1QA Proposal: Alterations to residential curtilages, associated works, new access and parking arrangements (partially retrospective) Applicant Name: Mr Ray Simmonds Case Officer: Becky Jones Decision Date: 17 March 2025 Decision: Approve with Conditions Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000CGHSb*](https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000CGHSb)

*Application Ref: PL/2024/09199 - Householder Application Address: Roche Old Court, East Winterslow, Salisbury, SP5 1BG Proposal: Refurbishment of the existing Cartshed, workshop and storage buildings to ancillary accommodation, including reconstruction of the roof incorporating reusable historic elements Applicant Name: C Sage Case Officer: Mary Rose Scott Decision Date: 19 March 2025 Decision: Approve with Conditions Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ3000009opRy*](https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ3000009opRy)

*Application Ref: PL/2024/09438 - Works to a Listed Building Address: Roche Old Court, East Winterslow, Salisbury, SP5 1BG Proposal: Refurbishment of the existing Cartshed, workshop and storage buildings to ancillary accommodation, including reconstruction of the roof incorporating reusable historic elements Applicant Name: C Sage Case Officer: Mary Rose Scott Decision Date: 19 March 2025 Decision: Approve with Conditions Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000A07tN*](https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000A07tN)

*Application Ref: PL/2023/02704 - Full Planning Permission Address: Land at Lopcombe Corner, Salisbury, Wiltshire Proposal: Change of use of land to a travellers caravan site. Applicant Name: Mr A Jones Case Officer: Joe Richardson Decision Date: 20 March 2025 Decision: Refuse Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planningapplication/a0i3z00001AZBlb*](https://development.wiltshire.gov.uk/pr/s/planningapplication/a0i3z00001AZBlb)

*Application Ref: PL/2025/00396 - Householder Application Address: The Tythings, The Plantation, West Winterslow, Salisbury, Wilts, SP5 1RE Proposal: Retrospective application for the retention of 2 bay car barn on gravel surface adjacent to dwelling Applicant Name: Mr and Mrs M Gower Case Officer: Amy Houldsworth Decision Date: 27 March 2025 Decision: Approve with Conditions Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000BzGlh*](https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000BzGlh)

**042.25 Finance** – **To Resolve to agree:**

**a. The April monthly payments and agree the Bank.**

*Resolved: To agree the April monthly payments and agree the Bank.*

*(see attached).*

*Bank Account current £43472.38*

*Savings Account with interest £102002.25*

**b. End of Year Financial summary**

*The Clerk reported on the Statement of accounts for Winterslow Parish Council for the Financial Year ending 31st March 2025.*

**c. To receive a report from the Clerk on Year End procedures, to include:**

*The Annual Parish Council meeting (with agenda)*

*The Annual Governance and Accountability Return (AGAR)*

*The Annual Parish Meeting.*

*Prior to the meeting the Clerk had sent out a briefing note on the Year End procedures, Annual Parish Council meeting and Annual Parish Meeting.*

**d. Village Hall;**

**To note correspondence relating to the patio windows project.**

*The Council noted the correspondence from the Village Hall relating to the patio windows project***.**

**To Resolve to pay the Village Hall £10000 as a budgeted contribution.**

**Resolved***: Winterslow Parish Council resolved to pay the Village Hall a donation of £10000.*

**To Resolve to agree a quote for the purchase of a patio window as a gift to**

**the Village Hall.**

**Resolved:** *Winterslow Parish Council resolved to**agree to a quote for the purchase of*

*a patio window, as a gift from the Parish Council. Total cost £5927.41*

**To Resolve to agree the Community Bus donation of £500**

**Resolved:** *Winterslow Parish Council resolved to agree to donate £500 to the Community Bus.*

**To Resolve to discuss a request for a donation towards a new activity**

**Resolved:** *Winterslow Parish Council resolved to purchase a set of Pickleball to donate to the Village Hall.*

**043.25** *Parish Steward*

*Cllr Moody reported the Parish Steward had visited Winterslow for the allocated monthly*

*times, and he has filled in potholes and other tasks from the list*

*Soakaway – Middleton Road - Cllr Taylor reported he has been in contact with Wiltshire Council regarding the ongoing issue of responsibility and he is still awaiting a response.*

**044.25 Stone Close play area asset transfer**

*Cllr Elder reported he has received notification that Wiltshire Council has signed the*

*Relevant paperwork for the Asset Transfer of Stone Close, and the next stage is a completion date, which has not yet been issued.*

**045.25 Recreation**

**Play equipment inspection –**

*Cllr Elder reported he has sent out the Play area inspection reports that he has been*

*undertaking, and he is also arranging a Play area quarterly inspection report.*

**To discuss the Recreation area play equipment proposals from Cllr Elder**

*Prior to the meeting, Cllr Elder distributed potential plans for new play equipment at the Recreation ground, which will update some of the older equipment and provide more sustainable, all-inclusive accessible play items.*

*The Council discussed the various options and agreed to pursue the matter and seek community comments, engagement with the school, etc. to ensure that the most appropriate equipment is purchased and utilized.*

**Pavilion –** *To review the car park situation at the Recreation ground with regard to overnight closures.*

*The Council discussed the issue of anti-social behaviour at the car-park in the Recreation ground, whereby cars are driving in the car park and playing loud music in the early hours of the morning. The Council agreed to trial closing the car park during the ‘Dawn to Dusk’ period for the new few weeks to see if the situation improves, and review at the next meeting.*

*To Resolve to agree a quote for the removal of the metal poles.*

***Resolved****: Winterslow Parish Council resolved to agree a quote for the removal of the metal poles at the Recreation ground.*

*To Receive an update on the Village Pond (Cllr Harding)*

*Cllr Harding reported she has visited the Pond area and met with a local resident, and she will arrange for a test of the water quality of the pond to make an informed decision on how to proceed with the maintenance and upkeep.*

**046.25 Scouts – Bus Shelter cleaning**

**Resolved:** *To agree to request the Scouts to clean the bus shelters, twice a year, with a donation from the Council towards the Scout group, £125.00*

**047.25 Barry’s Field update from the working group**

*Cllr Taylor reported the internal painting has been completed on the upstairs room, stairs and lobby area.*

*The Hills Waste contractors will be delivering the recycling bins to Barry’s Field in the forthcoming week.*

*The Calor gas tank lid is due to be delivered and installed in the next few weeks.*

*The new grass cutting contractors, Hurdcott Landscapes, have started this year’s contract, cutting the Recreation ground and Barry’s Field.*

**048.25 Sharepoint**

*Cllr Harding reported she is in the process of setting up Sharepoint for use by the Parish Council, and this will be rolled out to all Councillors once the initial users have been set up.*

**049.25****Facebook –**

*The Clerk reported that a local person will undertake facebook notices on behalf of the*

*Parish Council which will establish community communications.*

**050.25 Correspondence**

*All correspondence distributed and noted.*

**051.25 The date of the next full council meeting is the Winterlow Parish**

**Council Annual meeting on 12th May 2025, at 7.00pm**

**The Annual Parish meeting is on 19th May 2025, 7.00pm**

**052.25 To close the meeting.**

*The meeting closed at 9.45pm.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Winterslow Parish Council payment schedule for April 2025** | | |  |  |
|  |  |  |  |  |
| **Barry's Field** |  | **Net** | **Vat** | **Gross** |
| C.Rogers | Cleaning | 210.00 | 0.00 | 210.00 |
| Virgin Media | Wi-Fi | 32.00 | 6.40 | 38.40 |
| Octopus | Barry's Field | 210.77 | 10.54 | 221.31 |
| D.Campbell-Smith | Painting BF | 2100.00 | 0.00 | 2100.00 |
| Calor Gas | BF | 1172.61 | 58.63 | 1231.24 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Julie Bailey | Annual Payroll | 230.00 | 0.00 | 230.00 |
|  |  |  |  |  |
| **Wage - March** | Jane Tier | 2212.02 | 0.00 | 2212.02 |
|  | Zoom | 77.95 | 0.00 | 77.95 |
|  |  |  |  |  |
| Winterslow VH | Hall Hire | 26.50 | 0.00 | 26.50 |
|  | Hall Hire | 380.50 | 0.00 | 380.50 |
|  |  |  |  |  |
|  |  |  |  |  |
| SK Electrical | De-fib for Weston Lane | 335.00 | 67.00 | 402.00 |
|  |  |  |  |  |
|  |  |  |  |  |
| WALC | Annual subcription | 786.65 | 157.33 | 943.98 |
|  | Chairmans seminar | 30.00 | 6.00 | 36.00 |
|  |  |  |  |  |
| Dave Campbell-Smith | Gate repair at footpath | 575.25 | 0.00 | 575.25 |
|  |  |  |  |  |
| Simon Nightingale | SID - VAS0403 | 128.24 | 0.00 | 128.24 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  | 8507.49 | 305.90 | 8813.39 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |